# MUDRA FINANCIAL SERVICES LIMITED

## **ARCHIVAL POLICY**

#### **PREAMBLE:**

This Policy for archival of disclosures to Stock Exchanges and preservation of documents has been prepared in compliance with Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

#### POLICY:

All disclosures made under Regulation 30 of the SEBI (Listing Regulations and Listing Obligations) Regulations 2015 by the Company to the Stock Exchanges, where equity shares of the Company are listed, shall be kept on the website of the Company for a period of five (5) years and thereafter the information would be archived under the heading "Past Events/Information" and would be retained on the website for such period as may be decided by the Chairman/ Managing Director.

#### **EFFECTIVE DATE:**

This policy is effective from December 1, 2015.

### AMENDMENT:

The Board of Directors of the Company is authorized to make necessary changes to the above policy as and when required. If any change is necessary to be made due to statutory amendments, the same may be made with the approval of the Chairman/ Managing Director of the Company and the same shall be placed at the next meeting of the Board of Directors for its information and ratification.

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